

The Classical Academy
975 Stout Road
Colorado Springs, CO 80921

Board of Directors Meeting
North Campus
Monday, April 12, 2010

I. Call to Order (6:00pm – Room 2213/2214)

Chairman Steve Pope called the meeting to order at 6:10pm.

II. Pledge of Allegiance / Roll Call

All board member present, however Matt Carpenter will be around 30 minutes late.

III. Comments

- a. Spotlight Presentation – Cottage School Program 6th Grade Student Est. Time: 10 mins

Emerson Collins, 6th grade, CSP shared the process of how he started to help the homeless people in Colorado Springs. He started a good work with his family in an outreach to the homeless by providing blankets, gloves, candles, canned goods, etc. He asked his teacher if he could ask his class to participate in the donations as well. As the students became excited about this outreach, so I opened the opportunity up to all of CSP. Many donations came in and as a result, many CSP students were able to put the character traits of generosity and compassion into action.

- b. Spotlight Presentation –Recognize 3 teachers and one student from North Est. Time: 10 mins

Veronica Wolken shared that the spotlight was opened with people who are serving others in the community and in TCA. TCA North's 3rd grade has donated over a thousand books to Memorial health care; it was in place of their Christmas exchange program here at TCA. These were brand new books not books that they did not want any more. Mrs. Landis and Mrs. Benson headed up this program. Mrs. Warrner's class in place of a Valentines Day party wrote letters, collected goods, and crated a banner and sent it to Iraq to the soldiers. The 6th grade teachers also saw the affect and light in the student's lives from helping others and they collected the money, drew the graphs, and also counted the money.

- c. Comments from the Audience Est. Time: 5 mins
d. Welcome Kirk Cameron as Board Member Elect Est. Time: 5 mins

Chairman Steve Pope welcomed new board member elect Kirk Cameron to the board and thanked him for his service.

Kirk Cameron shared his heart for TCA and that it has been such a blessing to his family. He is very glad to be here and also pleased to working with the incredible staff here at TCA, and also bring new ideas that can hopefully help TCA down the line.

IV. Consent Agenda Items

Est. Time: 2 mins

- a. Admin/Ops Summary Report
b. February Financials

Moved by Vance Brown, seconded by Chris Bender, to approve the consent agenda, at 6:27pm. Roll Call. Approved by unanimous vote.

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V. Discussion Agenda Items

a. Safety and Security Study

- i. Item: Report from Larry Borland (ASD20).on requested Security Study, discussion, and policy guidance
- ii. Presenter: Kevin Collins / Larry Borland For: Info/Discuss Est. Time: 20 mins

Kevin Collins introduced Larry Borland to the board and community and explained that he would be reviewing the Safety and Security study report with them..

Larry Borland shared that there was no specific order to the items in the report and that there is only one item he would highly recommended a change be made. Fortunately this would be one of the zero dollar items that are being suggested. He shared that one of the more important things for TCA to look at would be visitor control. He reviewed the different information that was found through the study and went through the results in detail with the board and discussed the possible changes that TCA could make.

Matt Carpenter arrived at 6:46pm.

The board then discussed with Kevin Collins a few questions they had and a few clarifying questions.

b. Board Subcommittee to modify TCA Board election and recall process

- i. Item: To discuss a board subcommittee working on the election and recall process
- ii. Presenter: Kevin Collins/Ron Mast For: Discussion Est. Time: 15 mins

Kevin Collins reviewed with the board the changes that need to be made to the language in the charter contract. Any changes need to be made by early May. He shared that it would be good for the board to have a subcommittee review the wording for the charter.

c. TCA President Search Update

- i. Item: To give brief update on the progress made for the TCA President search
- ii. Presenter: Steve / Matt For: Info Est. Time: 10 mins

Steve Pope shared a quick updated on the President search committee. They meet Friday for about 6 hours and will meet again tonight. They are still on tract for April 26th or possibly sooner.

d. High School Principal Update

- i. Item: Update board on the progress for the High School Principal search
- ii. Presenter: Ron Mast For: Info Est. Time: 5 mins

Ron Mast shared that the committee brought forth two candidates and found out that one of the finalists had accepted another position. So there was only on candidate to bring forward but the board has requested that there be multiple names be brought forward. The search committee will meet again to discuss possible solutions for this situation.

e. Policy Review/Updates

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- i. Item: Ongoing until implemented
- ii. Presenter: Kevin C/Ron M/Matt C. For: Info/First Read Est. Time: 5 mins

Matt Carpenter reviewed a few policies that Kevin Collins had given the board to review. He shared that these policies did fall at the board level. He suggested that two of the policies be changed slightly to fall closer to the TCA standards and then the other policies continue to follow D20 policies. He asked for the board to review the two policies he suggested changes to and then have a discussion at a later date.

Kevin Collins shared a quick update on the policy review and the changes that have been made. He said that they are right on schedule for when this review was to be completed. The seventeen items that needed to be reviewed since last April are almost completed.

- f. Business Class – Text for Intro (**add back on agenda for next months mtg**)
 - i. Item: Board approve the text for the intro to business class
 - ii. Presenter: Leesa Waliszewski For: Discussion/1st Read Est. Time: 5 mins

Leesa Waliszewski shared that they are bringing one textbook change to the board for their approval. She shared that this textbook was helpful in explaining terms and technology. It looks very textbook like but extremely helpful for students. The class is not a textbook driven class but this would be read by the students for background information. The class does a lot of hands on activities as well. A group of parents and staff reviewed three textbooks and they all brought forward this particular textbook.

Chairman Steve Pope called for a break at 7:45pm. The meeting reconvened at 7:55pm.

- g. Preliminary Next Fiscal Year Budget
 - i. Presenter: Mark V./Toni Demott For: Info/Discussion Est. Time: 40 mins

Mark VanGamble reviewed next year's fiscal plan with the board. He reviewed the suggestions for decreases and well as possible student increase. There was extensive discussion between the board and the lead team regarding the budget shortfall and possible things that can be done to help reduce the shortfall. There was discussion regarding eliminating staff parties and bonus along with increased class size and not implementing new programs.

- h. Parent Survey Results
 - i. Item: Share results from the Parent survey with the board
 - ii. Presenter: Kevin Collins For: Info/Discussion Est. Time: 15 mins

Kevin Collins reviewed the parent survey and shared that it is by request of the board. He reviewed the number of parents that participated and also the results that were obtained from the survey. He went through the details of the responses received from the parents and also pointed out important key points in the survey. Steve Pope asked for an action item for Ron Mast to bring back survey feedback from the administration and action plan. Bring back this information at either the May or June board meeting.

- i. Smart Caps (Flexible Scheduling Maximums)
 - i. Item: Propose to the board flexible scheduling maximums for the High School Level

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ii. Presenter: Ron Mast / Hugh Di Pretore For: Discussion/Vote Est. Time: 10 mins

Hugh Di Pretore shared with the board the process of scheduling of High school classes and the difficulty that they run up against when they don't have enough students who want the class and then they are either not able to offer the class or they don't have the preferred number of students but are still required to offer the class. This would only be used when the administration really sees that it will meet a need, help out the students, and help increase FTE to be used in the same type of class or used for another type of class that would be beneficial to offer. This would only be used when it would not create a scheduling lock up and does not decrease teacher FTE. He shared that the first paragraph from the handout could be the wording and motion for the board to approve this change.

The board said that they would like for these types of changes to be approved by Dean of Instruction and the President. If the changes to the schedules began to be too often then it could be brought back to the board.

j. Board Debrief / Refine Future Agenda Items

i. Presenter: Board Chair For: Discussion Est. Time: 5 mins

VI. Executive Session Est. Time: 30 mins

a. Performance feedback for Interim President, pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f).

b. Further discussion regarding final candidates for TCA President position pursuant to CRS 24-6-402(3.5) and CRS 24-6-402(4)(c) & (g)

Moved by Vance Brown, seconded by Jim Kretchman, to adjourn to executive session pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f), at 9:52pm. Roll Call. Approved by unanimous vote.

Moved by Vance Brown, seconded by Matt Carpenter, to adjourn to public session, at 10:50pm. Roll call. Approved by unanimous vote.

Moved by Jim Woody, seconded by Chris Bender, to adjourn the meeting, at 10:52pm. Roll Call. Approved by unanimous vote.

VII. Future Agenda Items

a. Tentative April 26th Agenda Items

i. Announce & Introduce new TCA President

ii. High School Principal Search Update (Ron) – Ongoing until complete

b. Tentative May 10th Agenda Items

i. Monthly Financials & Ops Report (Consent Agenda)

ii. 2010-11 Fiscal Year Budget (Apr/May)

iii. Policy Reviews/Updates (Ron/Kevin) – Ongoing until implemented

iv. Core Values & Assisting Parents Q2 Document Update (Jim K./Leesa)

v. Board Sub-Committees: Review/Update Board Policy (Steve 15 mins)

1. Item: Board review and start the process of updating the board policies

c. Future Agenda Items

i. TCA Building Corp Update – 2Q10

ii. Fundraising Report – (Apr/May)

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- iii. Standards of Business Conduct – May/June (Ron-TBD)
 - iv. Safety, Safe2Tell, & Security Update – Quarterly
 - v. Board Development – TBD
 - vi. Curriculum Review – TBD
 - vii. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies
 - d. Regular Board Meeting Dates for 1H2010
 - i. Apr 26th (optional), May 10th, May 24th(optional), June 7th.
- VIII. Adjournment
Meeting was adjourned at 10:52pm